

Madagascar Fauna and Flora Group Program Manager

The MFG is an NGO that collaborates with the Malagasy Government, local communities and numerous partners to conserve Madagascar's biodiversity through applied research, conservation action, capacity building and environmental education. The Program Manager is responsible for implementing, overseeing, managing and evaluating the MFG's programs.

Job Description

The MFG's in-country office is on the east coast of Madagascar in the country's third largest city, Toamasina (Tamatave). The majority of the MFG's projects center around two sites: 1) Parc Ivoloïna, located 14 km from Toamasina, is a 282 hectare former forestry station that is home to one of Madagascar's two national zoos, an environmental education center geared towards school children and a conservation training center for university students and natural resource practitioners; the Parc is also an eco-tourist site including an extensive network of trails, tree nurseries, sites of active native tree reforestation and is becoming an increasingly important site for ex-situ conservation of endangered flora as well as fauna, and 2) Betampona Strict Natural Reserve situated 40 km NW of Toamasina, a 2,228 hectare biodiverse lowland rainforest, where the MFG serves as Madagascar National Parks' research partner. Most of the PM's time is typically spent in the Toamasina office with regular weekly visits to Parc Ivoloïna and at least quarterly visits to Betampona. For more information on these sites and the MFG's activities, visit our website: <http://www.madagascarfaunaflora.org/>

The PM will oversee the MFG's 49 full-time permanent Malagasy staff and approximately 50 intermittent workers/consultants (many of whom speak French and/or Malagasy only). The PM will work to implement the program objectives as agreed by the MFG Executive Committee and Board. The PM will conduct performance reviews and strive to increase the capacity of departmental managers to supervise and communicate effectively with their employees, and to professionally manage projects with increasing independence. The PM will work with the Human Resources Manager in the hiring of personnel and in the resolution of personnel issues.

The PM will report to and work closely with MFG's Executive Director (based in the U.K.) The ED works in liaison with the MFG Executive Committee and Board to provide strategic direction for MFG programs and activities and is responsible for ensuring MFG's financial sustainability.

The PM will promote and represent MFG in relations and events with the Malagasy authorities and other national and international partners, and maintain excellent relations with local communities and collaborators.

The PM will work to ensure the sustainability of the MFG's program by providing operational support and oversight for all MFG activities and in-country budgets. The PM is responsible for budget preparation and financial and technical reporting, in collaboration with departmental managers. The PM is responsible for administration of funds in-country including managers' requests for fund advances for approved project activities, in collaboration with the ED. The PM will drive marketing opportunities to promote increased financial self-sufficiency of Parc Ivoloïna's operations and will assist the ED with grant applications and reports.

The PM is responsible for keeping the MFG Executive Director informed through monthly reports, regular emails and calls and is required to communicate with the Executive Committee as needed in a timely fashion.

Profile for Program Manager:

- University degree with training in conservation biology, natural resource management, ecology, or related field
- Malagasy, French and English speaking, reading and writing skills
- An excellent team worker
- Outstanding interpersonal skills, temperament, and judgment, and a demonstrated ability to collaborate, maintain and build partnerships with a wide range of individuals and organizations at local to international levels
- Excellent written and verbal communication skills
- Knowledge of Malagasy fauna, flora and biodiversity conservation issues and challenges
- Previous experience in conservation project management and administration in a developing country,
- Experience working in Madagascar preferred
- Financial management and report-writing skills
- Previous experience in managing, coaching and motivating larger teams
- Previous experience in logistical management
- Experience in business planning for sustainable conservation an advantage
- Experience in animal management and conservation breeding programs an advantage
- Ability to respond to changing political or environmental circumstances (e.g.: political instability, cyclones)
- Driving license
- Good health and fitness for strenuous field missions

Salary and benefits commensurate with experience.

Deadline: 28 February 2021

Application instructions and contact: Applicants can email a letter of interest, CV and the names with contact details of three references and their salary expectation to: recrutementmfg2019@gmail.com